



adamsmoore accountants | business advisers

Total Support for you and your business

Board Support

Board Support is the solution for independent businesses needing and demanding the very best service from their accountants and business advisers.

Board Support is our definition of a proactive first class accountancy service



Welcome to Adams Moore Accountants & Business Advisers

Adams Moore is one of Tamworth's largest firms of accountancy and business advisers. We are based in the centre of the town, with two partners, experienced senior managers and a support team including accounts, audit, payroll and client support.

Independently owned, the partners have over 40 years' experience of assisting businesses of all shapes and sizes, providing quality and cost effective business advice to all of our clients.

Running a business in today's competitive environment throws up many opportunities and challenges. We at Adams Moore are passionate about offering the best service to our clients by working in partnership to achieve your business aspirations.

Our Board Support Service is aimed at owner managed businesses; our clients that have benefited from this service vary in size from £300,000 pa turnover to £20m pa turnover.

Over the years we have recognised that our clients require more of a service than simply compiling accounts at year end, quarterly VAT returns and monthly PAYE compliance. We understand that by the year end it is too late to make accurate and timely business decisions.

We also acknowledge that our clients want regular contact where issues of the day can be dealt with on the day. Our clients deserve to have their annual accounts completed and signed off promptly and efficiently with any tax liabilities recognised early.

Our board support service has been designed to be a proactive support in running your business.

As accountants, we aim to give our clients peace of mind, dealing with all tax and regulatory issues. As business advisers we will help them achieve their business goals.



Introducing Board Support - Total Support for you and your business

The aim of board support is to work in partnership with your business. Please think of us as your Finance Director and part of your senior management team. Your fee is fixed so please draw on all of our business experience and business contacts. Below is highlighted what you can expect from Adams Moore on a regular basis. The service will be delivered by your dedicated team.

1. Initially

- Thorough health check of business
- Thorough systems check of business
- Recommendations
- Budgets & Forecasts

2. Monthly Business Update

- Monthly attendance aimed at compliance check
- Bank, VAT, Sales & purchase ledger review
- Aimed at ensuring your records are accurate & up to date
- Update to Directors and summary report of any major issues

3. Quarterly Strategic Review

- Preparation of Management Accounts
- Attendance at board meetings by Partners
- Actual/budget commentary
- Strategic Planning advice on all Business Issues

4. Annually

- Statutory accounts finalised within 2 months of year end
- Tax liability established within 2 months of year end
- Business plan for next 12 months

5. Ongoing

- (Please do not wait for your next meeting)*
- Unlimited telephone support
- Additional Financial Reporting
- System Training and advice
- Attendance at Key Business Meetings
(i.e. Bank/funders)





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Whatever the size of your business there is a Board Support Service for you.

This full partnership package is on a Fixed Fee Per Annum Basis.

Turnover	Fixed Fee P.A.
£1m - £3m	£7,200.00
£3m - £10m	£12,000.00
over £10m	£14,000.00

Whatever the strategy; starting, financing, expanding, running, controlling or exiting, we will provide common sense business and proactive advice.

Let's talk! Contact:

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